

Minutes and Discussion Notes
Older Peoples Partnership Board – Meeting Held 4th April 2007

Present: See attendance list – Appendix 1

Item	Discussion point	Action/Decision	Action by	Timescale
12/07	<p>Apologies</p> <p>Noted (See Appendix 1)</p>			
13/07	<p>Minutes of the meeting held 24th January 2007</p> <p>The minutes were agreed as a correct and accurate record.</p>			
14/07	<p>Matters Arising</p> <p>05/07 – <u>“A Stronger Local Voice”</u></p> <p>Lewis Atkinson updated the Board on the developments within the Elder Experts Network Empowerment Network. He described that development work was in progress in order for members to become skilled and confident when challenging officers, in order to move issues forward. The Empowerment Network would be meeting with Jan Sobieraj, CEO, Sheffield PCT and Cath Roff, Director of Adult Social Services in the near future. The Board noted that the Empowerment Network sought recognition from health and social care organisations, as a body in its own right. Work was in progress in order to form an effective structure, and would require financial and administrative support in order to develop further and speak with a unified voice.</p> <p>The Board discussed the links to “Strategy for an Ageing Population” (SfAP), Local Improvement Networks and the recent white paper “Strong and Prosperous Communities”.</p>	<p>Board to receive a further progress report at the next OPPB meeting.</p>	<p>LA</p>	<p>6th June 07</p>

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15/07	<p>06/07 – <u>Review of Membership of OPPB</u></p> <p>It was noted that attendance at OPPB had diminished over recent months, with a contributing factor being the reconfiguration of the PCTs and subsequent re-structuring. Anne Ashby briefed members on the role of providers and commissioners within OPPB. A request to the Elder Expert Co-ordinator had been made to identify 6 older people and 1 user/carer representatives, suggesting a rolling membership approach. Lewis Atkinson identified that the status of the Sheffield Care Trust Council would be known in Autumn 07.</p> <p>The Terms of Reference were accepted and approved by OPPB.</p> <p><u>Presentation – Health Needs Assessment</u></p> <p>The Board received a presentation from Joanna Rutter, Senior Public Health Promotion Officer and Chris McMannus, Health Informatics Service, on what an increasing ageing population by 2029 would mean for the provision of health, social care and public health for Sheffield.</p> <p>Key points of discussion were:-</p> <ul style="list-style-type: none"> • The effects of longevity on morbidity and co-morbidity rates • Quality of life • Population trends and a predicted increase in the 50+ age group • The effects of “baby booms” post war and in the 1960’s • Emergency Admission rates • The wider prevention agenda in terms of housing, planning and design, parks, transport, PCT Strategy and National Public Health Agenda. <p>The Board recommended that the Health Needs Assessment work be</p>	<p>AA to brief Jan Sobieraj on the Older People’s agenda in Sheffield.</p> <p>CR and LA to discuss date re visit to Empowerment Network.</p> <p>AA to write to members regarding changes of membership to approved Terms of Reference.</p> <p>A full population report is available from Joanna Rutter on request at (joanne.rutter@sheffieldpct.nhs.uk)</p> <p>JR and CMcM to present findings of effects on morbidity and co-morbidity rates at the next meeting.</p>	<p>AA</p> <p>CR/LA</p> <p>JR/CmC M</p>	<p>6th June 07</p>

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	<p>supported in order to underpin a Community Strategy for the future, and is an opportunity to promote the wider public health agenda for Sheffield.</p> <p>OPPB members request that they be provided with actual figures rather than percentages in the final report/analysis to see in “real terms” the effects of an ageing population. Members requested a breakdown in terms of the BME population.</p> <p>Cath Roff reported that a meeting was held with the Director of Public Health (Sheffield), Director of Children’s Services and Health Informatics representatives to look at the needs of the city.</p>		<p>JR/CMcM</p>	
16/07	<p><u>Future Dates of OPPB</u></p>	<p>CR to report back to a future OPPB on progress.</p> <p>CB and Jane Keeley to revisit alternatives dates in order to fit in with council timetable.</p>	<p>CR</p> <p>CB</p>	
17/07	<p><u>SfAP Progress Report</u></p> <p>Evelyn Milne updated the Board, who noted the mechanisms involved within the SfAP programme i.e. regular 6 monthly reporting to the Local Area Agreement Panel, POPPS Programme Management Board and Sheffield First for Health and Wellbeing Board.</p> <p>OPPB agreed that they wished to receive a six monthly progress report in line with sequencing of the above Boards.</p>	<p>A revised version and action plan for SfAP would be presented to the Health Scrutiny Board on 16/4.</p> <p>CB and MG to check sequencing.</p>	<p>CB</p> <p>CB/MG</p>	
18/07	<p><u>Local Area Agreement (LAA)</u></p> <p>Cath Roff provided an overview of progress to date. The Board noted that funding received as part of the POPPs Project had been instrumental in making stepped changes, and the development of new services for older people. Members agreed that much had been achieved within the LAA.</p>			

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19/07	<p>CR reported on the headlines within the LAA Performance Plan 2006/07, and asked the Board to acknowledge that figures had only been counted for people within a care managed service.</p> <p>Members discussed the effects that a mild winter had had on admission rates in the city.</p> <p><u>Champions Meeting Update</u></p> <p>Anne Ashby and Lewis Atkinson had attended the Dignity Champions Event in Leeds on 6th March, hosted by the Department of Health (DoH). Anne briefed the Board of the history of the National Champions Network. The focus of the conference was to:-</p> <ul style="list-style-type: none"> • Re-focus attention on delivering health and social care in ways that treat people with dignity and respect • Build a new network of champions to raise the profile of dignity in care <p>Lewis reflected that experiences and problems were shared by delegates and that dignity champions should work to inform health and community services of the needs of older people. Members were recommended to attend a future dignity event if possible.</p> <p>OPPБ discussed the impact of dignity in care of the wider health and social care agenda and the levers for change. It was agreed that older people need to be empowered to make changes and feel confident in approaching officers/managers to help improve services of older people. OPPБ recommended that a discussion paper be presented at OPSEG on how to embed and take forward "A Stronger Local Voice".</p>	<p>A proposal to be drawn up to OPSEG on how to embed dignity in care in Sheffield. Gaps to be identified and working groups to take this forward.</p>	<p>CR/AA/MG</p>	

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20/07	<p><u>“Strong and Prosperous Communities: The Local Government White Paper” – Summary of Implications for Health and Well-being</u></p> <p>A paper produced by Kieron Williams, was presented by Cath Roff, which set out key issues and implications for local government organisations.</p> <p>Members commented that the summary was excellent and noted the paper for information.</p>			
21/07	<p><u>Food and Nutrition</u></p> <p>Trudi Roberts attended to brief the Board on initiatives to improve identification and treatment of nutritional needs of residents in a Sheffield Residential Home through the introduction of screening, practical guidelines and training. Key points raised were:-</p> <ul style="list-style-type: none"> • The promotion of health and well-being of patients in care homes and using local examples of excellence in conjunction with national guidance. • Reviewing meal times and providing practical training to staff in care homes. • Strong links with Speech and Language, Mental Health and PEG services, which provide training for staff to assist with PEG feeding or those patients with swallowing difficulties. • The lack of dentistry and community dietetics had on the impact of food and nutrition in older people i.e. chewing difficulties <p>It was confirmed that the experiences of older people and residents had helped inform the changes made. OPPB discussed how a comprehensive assessment of food and drink for newly admitted patients impacted on their health care. Members discussed the benefits of a regular review of food and nutrition needs for older</p>	<p>Kath Horner, Trudi Roberts and Gary Brookes to meet separately to review the issues raised and report back to OPPB.</p>	<p>KH/TR/ GB</p>	

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22/07	<p>people in care.</p> <p><u>Forward Plan</u></p>			
23/07	<p>OPPb noted and updated items to be presented at future meetings.</p> <p><u>Any Other Business</u></p> <p><u>Contract Notice</u></p> <p>Concerns were raised by Toni Withers and Jasmine Warwick on a letter received informing the Voluntary, Community and Faith Sector that the PCT had given 12 months notice on the 33 contracts held with a variety of VCF organisations.</p> <p>It was noted that this had led to VCF staff becoming anxious about their future employment and the services which would be available to older people in the community.</p> <p>Anne Ashby explained the rationale behind the notice given and advised VCF representatives that concerns should be raised with Simon Kirk, Director of Strategy at Sheffield PCT. It was noted that the PCT had been requested by the Local Authority to undertake an impact assessment.</p> <p>OPPb expressed concerns on the impact this would have on BME and mental health services in the community, in order to continue to give a stability of service to this population group.</p>	<ul style="list-style-type: none"> • AA and MG to liaise with SK to raise concerns and issues of OPPb and VCF representatives. • CR to write to SK re Probation and Sheffield Alcohol Advisory Service. 	<p>AA/MG</p> <p>CR</p>	
24/07	<p><u>PCT Consultation – “Achieving Better Health”</u></p> <p>Margaret Gibson reminded the Board that the consultation was open until the 8th June. It was noted that over 900 groups had</p>			

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25/07	<p>been contacted via email, in addition to a public consultation event held in March. For further information members to contact Sara Bradley and Jeanette Miller who are the leads for the PCT.</p>			
26/07	<p><u>POPP's Organisational Development Group</u> A request was made, by the above group, for the support of OPPB to commission OD Human Resources leads to meet on a regular basis from PCT, N&CC, SCT & STHT to help develop a two year programme of workforce development within older peoples' services. This would bring together existing plans to support the delivery of part of the Key Objective Four: Development of Sustainable Organisational Change of POPP's. Getting the Human Resources Leads to regular meeting was proving difficult.</p> <p><u>Strategy for Dementia</u></p> <p>Concerns were expressed by the Board on the length of delay for the Strategy for Dementia to be approved by the PCT Board.</p> <p>Anne Ashby reported that following reconfiguration, the PCT were reviewing if the Strategy for Dementia fitted into the PCT's overall strategy, and this issue had been raised with Simon Kirk and at the Strategic Integrated Commissioning Group. It was noted that Margaret Gibson would be taken part in discussions concerning mental health and turnaround.</p>	<p>AA to speak to SK and report to OPPB when the strategy will be taken to the PCT Board.</p>	<p>AA</p>	
27/07	<p><u>Date of Next Meeting</u></p> <p>6th June, 1.30 to 3.30 pm, Committee Room 2, 5 Old Fulwood Road</p>			

Appendix 1

Attendance List Older People's Partnership Board, 4th April 2007

Present:	<p>Cath Roff (Chair), SCC Margaret Gibson, SPCT Jasmine Warwick, VCF Toni Withers, VCF Lewis Atkinson, Elder Expert Rosalind Eve, Age Concern Gary Brookes, Sheffield Homes Anne Ashby, SPCT Clive Clarke, SCT Kath Horner, SPCT Roger Vickers, SCC Evelyn Milne, SCC</p>
Apologies:	<p>Simon Kirk, SPCT Prof Rhiannon Billingsley, SPCT Fiona Goudie, SCT Madeline Fullerton, SCC Cllr Mike Peat, SCC Rosalind Eve, VCF</p>
In attendance:	<p>Claire Birch, SPCT Trudi Roberts, SPCT Joanne Rutter, SPCT</p>

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