

**Minutes of the Public Health Partnership Board**  
**Wednesday 26 April 2006, 2.30-4.30pm,**  
**Committee Room 3, Town Hall**

**Present:**

Dorothy Birks, Chair, Director of Public Health, Sheffield South West PCT  
Jeremy Wight, Director of Public Health, North PCT  
Nigel West, Housing & Social Care Manager, Voluntary Action Sheffield  
Nick Pearson, Manager, SOHAS  
Ian Ashmore, Head of Environmental Regulation, Sheffield City Council  
Jackie Gladden, South East PCT

**Support Team:**

Roz Davies, Health Partnership Manager, Health Partnership Team  
Kieron Williams, Healthy Cities Co-Ordinator, Health Partnership Team  
Karen Webster, Administrator, Health Partnership Team

**Apologies:**

Chris Welch, Chief Executive, Sheffield Teaching Hospitals

**1. Welcome and Introductions**

- Members were welcomed to the meetings
- The Chair received apologies from Chris Welch

**2. Minutes and Matters Arising**

- Minutes were agreed as a true and correct record.
- Any matters arising are dealt with on today's agenda except:
  - Communities of Interest to be considered at next meeting
  - Jeremy Wight had spoken to Malcolm Whitfield regarding investment monies. They are very interested in taking this work forward and will come back with some low cost proposals.

**Actions:**

1.	BME Communities of Interest Report to be circulated	<b>DB</b>
2.	Contact YHPHO re: potential funding Investment Model	<b>JW</b>
3.	DB meeting Chris Welsh on Tuesday 2 May	<b>DB</b>

**3. WHO Healthy City Programme**

Kieron Williams presented a review of the Programme.

**Key Points Raised:**

- Work on Older People and physical activity has been interlinked with Enhanced Public Health Programme.
- Need to focus on urban planning over the coming year.
- Need to ensure Area Action leads to be included in urban planning.
- Need to produce a clear timed more detailed delivery plan
- Kieron was thanked for his presentation and the PHPB endorsed the review of the programme.

**Actions:**

4.	Develop timed detailed delivery plan	<b>KW</b>
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**4. Future of Public Health**

- Dorothy Birks presented an overview of PCT public health developments
- Nigel West presented a view from the VCF perspective (paper tabled)
- Ian Ashmore presented a view of the vision paper from SCC perspective

**Key Points Raised:****PCT's:**

- There will be one regional strategic health authority.
- Process is in hand to appoint Chief Executives and Chairs.
- This will also take place for PCTs and we should know the result by July.
- The new PCT should start from October 06. The recommendation is for one PCT in Sheffield.
- Employees of PCTs have been notified that they will be transferred into the new PCT.
- The Public Health Partnership Board will be the steering group for developing the future of public health.

**VCF Sector:**

- VCF sector play a crucial role in engaging communities, particularly hard to reach communities
- Need to ensure that the needs of communities are effectively analysed and shared resources harnessed to achieve maximum impact
- Need to have more effective information/communication systems across the sectors
- Need to ensure that VCF sector are able to contribute to the planning and delivery of services, e.g. through effective communication, infrastructural support, champions in the sector, appropriate resourcing and transparent decision making processes
- Needs to be more effective evaluation of what works across sectors

**Local Authority Comments on Vision**

- Would like an ambitious vision/framework document in a language which all sectors can understand and sign up to, e.g. 'Working towards achieving a world-class service and delivering excellence in public health'.
- Would like to see a short vision paper supported by a more detailed framework document
- Need to ensure that the vision and framework document incorporates the wider public health contribution that partners make, e.g. urban planning, housing, environmental health etc.

**Actions:**

5.	Timetable to be circulated	<b>DB</b>
6.	Comments on the vision/framework document to be sent to Chair prior to wider circulation of document.	<b>ALL</b>
7.	Chair to take comments back and draft a second version. This would then be circulated to members. Post meeting	<b>DB</b>

	note of discussion with Chris Welch to be provided.	
8.	Final version of the Vision to be finalised and signed up to by end June	<b>ALL</b>

## 5. Enhanced Public Health Programme

### 5.1 Performance Management Framework

Roz Davies presented a previously circulated paper on the development of the performance management framework

#### Key Points Raised:

- The Board agreed the proposals to develop a set of targets and actions for the EPHP's to enable effective monitoring and management.
- Need to keep the system simple

#### Actions:

9.	Develop proposals in paper working with EPHP working group and bring back to next meeting	<b>JW/KW</b>
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### 5.2 Non Priority Areas

Roz Davies presented a previously circulated paper on the issue of non-priority areas.

#### Key Points Raised:

- It was agreed that we should remain focused on the fully justified priority areas allowing for some flexibility within the delivery of activities.

### 5.3 Approval of EPHP Working Group

- The PHPB approved the proposals for the EPHP working group

## 6. Any Other Business

- HIP Decent Homes will be reported to SFHW in May
- The Big Lottery funding programme is inviting regional/national bids only. There is an opportunity for Sheffield to be part of a regional bid and/or we could initiate a bid with the Healthy Cities/Core Cities.
- Forward agenda tabled at the meeting for information.
- Kieron will be covering the Health Partnership Manager post whilst Roz is on maternity leave. There will be a part-time secondment to cover the WHO Healthy City Co-ordinator post.
- This is Roz Davies' last meeting for a while as she is about to go on maternity leave. She was thanked for her hard work and wished well. Hopefully we will see her back in the new year.

#### Actions:

10.	Pursue both the regional/national city bid options.	
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## 7. Date of Next Meeting

2.30-4.40, 26 June 2006, Town Hall