

**Minutes of the Sheffield First Health & Well-Being Board  
Monday 20<sup>th</sup> November 2006, Town Hall**

**Present:**

Sir Robert Kerslake	Chief Executive, Sheffield City Council (Chair)
Simon Gilby	Acting Chief Executive, Sheffield PCT
Cllr Mick Rooney	Cabinet Lead, Sheffield City Council
Cllr Mike Peat	Sheffield City Council
Tony Pedder	Chair, Sheffield PCT
Christine Love	VCF Representative, Healthy Love
Ruth Mitchell	VCF Representative, Sheffield MIND
Cath Roff	Director Adult Services, Sheffield City Council
Jeremy Wight	Director Public Health, Sheffield PCT
Dawn Forman	Executive Dean, Faculty Health & Well-Being, Hallam University
Pam Stirling	Executive Director, Sheffield Care Trust
Chris Welsh	Acting Chief Executive, Sheffield Teaching Hospitals

**Support Team:**

Kieron Williams	Acting Manager, Health Partnership Team
Andrea Kanaris	Healthy Cities Co-Ordinator, Health Partnership Team
Karen Webster	Administrator, Health Partnership Team

**In Attendance:**

Sarah Smith	Planning Division, Sheffield City Council
Neil Anderson	South Yorkshire Passenger Transport Executive

**Apologies:**

Cllr Ian Auckland	Sheffield City Council
Freda Cotterell	VCF Representative, Black Card
Rhian Harding	VCF Representative, Heeley City Farm
Allen Hutchinson	Deputy Dean Public Health, University of Sheffield
Gary McGrogan	Director of Environment & Regulatory Services, Sheffield City Council
Chris Sharrat	Chief Executive, Sheffield Children's Hospital
J. Crossley-Holland	Executive Director, Children & Young People Services, SCC

The Chair welcomed the new format membership to the meeting, in particular Tony Pedder, Chair of Sheffield PCT. Jeremy Wight was congratulated as the new Joint Director of Public Health for Sheffield Primary Care Trust and Sheffield City Council.

1. Urban Planning – Sheffield Development Framework

Sarah Smith, who is currently working on the Sheffield Development Framework, gave a response to the Board's comments on the Core Strategy, as per the briefing note, Item 1.

The Board was asked:

- Are there ways in which the members feel that planning is failing to meet their needs as providers and their users needs as clients?
- What do the Board members see as the key spatial planning issues in relation to health and well-being?

The Board was requested to:

- advise on the issues raised in the briefing note
- request on-going dialogue on spatial and land use matters between the organisations they represent and the City Council's planning officers.

Documents can be accessed on the website or via Sarah Smith:

Tel: 273 4882, Email [sarah.smith@sheffield.gov.uk](mailto:sarah.smith@sheffield.gov.uk)

Comments:

- Have health partners been involved in the City Council master plans? Some of them have been but there may be a need for more systematic engagement.
- There should be liaison with the LIFT project throughout the SDF production process.
- Over the next few years there will be new forms of health provision that come in, with a general trend to more community based delivery, the SDF therefore needs to be flexible enough to accommodate this. Recognition of the rapid changes occurring should be included in the SDF.
- Promoting Mental Health and Social Inclusion should be included within the objectives of the SDF.
- Sustainable communities are important and should include work opportunities, decent shopping facilities, etc, and public health needs to engage in this planning.
- There needs to be dialogue re transport, eg, cycling, city transport, etc.

Actions

1.	Health partners to be appropriately engaged in the development of development plans and strategies including neighbourhood master plans.	JW/SS
2.	Liaise with LIFT throughout the SDF production process.	SS
4.	Include Mental Health and Social Inclusion in SDF documents	SS

## 2. Transport & Accessibility

Neil Anderson, Lead for the South Yorkshire Accessibility Strategy, gave a presentation on the health and wellbeing elements of Transport and Accessibility in the South Yorkshire Transport Plan.

The Board was reminded about what was agreed in 2005 when it was last presented to, and then given a brief background about what the Transport Plan is about and the key priorities for this year, eg, congestion, air quality, road safety, global warming, etc. The Health Impact Assessment is now well underway.

The Board was requested to:

- Lend support to the development of a protocol linking transport and health care in South Yorkshire.
- Commit to travel plans to help drive and change behaviour.
- Support Local Transport Plan
- Support the development of the HIA
- Link with other organisations

Comments:

- Park and Ride Schemes should be a key part of the Transport Plan.
- There was a need for tangible targets, especially for travelplans.
- Congestion is a major health problem as it affects air quality and should be given priority. Volume of traffic can also be a problem.
- Is there a model of the 'perfect service' for travelplans? It would be useful to be able to cost one up.
- How far advanced is the HIA in terms of Air Quality? This is a complex area, which ties in with the Environment Strategy and is being tackled through the Transport Plan, although connections will be made into other important elements of the City Strategy and the HIA will assist in this.

- There was a need for the organisations in the Partnership to commit resource to link into the Local Transport Plan Shared Priorities. The HIA will assist in this.
- Global Warming and carbon emissions are a major public health issue. NHS needs to liaise with transport on this.
- There is no distinction between the terms ‘transport plan’ and ‘travel plan’ in the Strategy.
- Expert help is required re travel plans and it was requested that the City Wide Travel Plan post be re-advertised.

#### **Actions**

5.	Sharpen up the travelplans to include the above comments.	NA
6.	More emphasis on congestion and its health impacts.	NA
7.	Give a further update to SFWH Board within a year.	NA

The Board accepted the recommendations and Neil was thanked for his presentation.

### 3. The Local Government White Paper – Stronger & More Prosperous Communities

There are quite significant implications for the whole of local government in this White Paper. It seeks to redefine the relationship between central government and localities, and the relationship between localities and their local communities. There is a significant reduction in the number of targets to about 200, and a number of key priorities in the strategy will be focussed on for improvement. It will be expected that all partners will take part in the City Strategy, so the SFWH Board should now be considered a statutory rather than voluntary Board.

The paper considers localities as places and the local authority a deliverer of the City Strategy. Citizens are now able to seek redress about issues they are not happy about. These would be considered by scrutiny services, acting as an independent body, to ensure that voices are heard.

The paper is a huge opportunity but a challenge to partnerships to meet these recommendations.

The meeting split into two groups to consider the issues that the partnership will have to deal with. One group dealt with the LAA, the other the Board structure and the work that the Board deals with. The results were fed back and would be brought back in the form of a development plan at the next meeting. It was also agreed to review the Terms of Reference to ensure that they are in line with the spirit of the White Paper. Links with other Boards and Sub Boards would also be looked into.

#### **Actions**

8.	Group work to be brought back to next meeting as a development plan.	KW
9.	Terms of Reference to be revised.	BK/KW

### 4. Minutes and Matters Arising

Feedback and Follow Up Actions:

- Adult Protection Committee report to be presented in May.
- Andy Buck followed up his actions re the PCT building links with Pathways to Work.
- The Condition Management Programme needs further work. It is currently going through the PCT.
- Action Plan re smoking solutions has been done and wider consultation taken place.

- The City Centre HIA is due to go to the January meeting.
- VCF and Public Health members had a very useful meeting re partnership working.

#### 5. SFWW Board Membership

The revised membership was agreed at the beginning of the meeting. It was further agreed that additional 'link people' would be invited to meetings as and when appropriate.

#### 6. LAA Healthy Communities and Older People Block Update

Points to note:

##### a) Healthy Communities

The LAA is obliged to set targets for reducing the gap between all communities with the poorest health and the city average.

##### b) Older People

The Organisation Development Workstream of POPPs developed an action plan seeking, amongst other things, to set up an HR Forum between the NHS and social care in Sheffield.

The Board was happy with progress.

#### 7. Management and Operations Report

The Board noted that the recent Communities for Health bid was successful.

#### 8. Any Other Business

- Jan Sobieraj starts as Chief Executive of Sheffield PCT on Monday 4 December 2006. Simon Gilby was thanked for his interim attendance on the Board.
- Members were invited to participate in a reform agenda for local priorities. This is likely to be a South Yorkshire proposal. A response is required for 1 December.

#### 9. Date and Time of Next Meeting

Wednesday 17 January 2007, 9am-12noon, Conference Room, Town Hall.