

**Project: S O H A S – Workplace Health Programme**

Quarter	Milestones on route to delivering key project tasks	Progress to date	Learning points to share
<b>April – September 2003</b>	<ul style="list-style-type: none"> <li>• Finalise SLA</li> <li>• Improve knowledge of primary care staff about the service</li> <li>• Plan service improvements to respond to new areas of need and inequalities of risk and service access.</li> <li>• Continue roll out of services</li> <li>• Plan demand management for the service</li> <li>• Database for records management and analyse to be finalised</li> </ul>	<ul style="list-style-type: none"> <li>• SE PCT and Steve Pintus met with NP and SP from SOHAS. SLA is in final draft</li> <li>• We have held seminars for physiotherapists, midwives, nurses, and GPs (2) and reached primary care staff team members for the first time.</li> <li>• We have made contact with Bridge Employment, Jobnet and Deploy to improve referral networks within Sheffield</li> <li>• Website developments have started as part of demand management</li> <li>• Extension of services has been finalised for implementation by the end of March 2004</li> <li>• Database is now in use</li> </ul>	<p>There is currently a lack of formal responsibility for OH in the PCTs following Bruce Lawrence's departure. See new third quarter goal.</p>
<b>October – December 2003</b>	<ul style="list-style-type: none"> <li>• Establish formal responsibility for OH amongst PCTs</li> <li>• Assess the impact of website information access as part of demand management</li> <li>• Analyse database statistics by referral route, practice, intervention method etc</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	
<b>January – March 2004</b>	<ul style="list-style-type: none"> <li>• Complete planned roll-out of services</li> <li>• Analyse database statistics by referral route, practice, intervention method and monitor trend</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	